

**OFFICE OF THE PRINCIPAL, RAJDHANI COLLEGE, BHUBANESWAR**

NO. 375

DATE. 28.1.17

One post of Office Attendant is lying vacant in 2 years B.Ed (SF) course, 2016-17 of Rajdhani College, Bhubaneswar.

Reputed service providers are required to supply persons, if available at their disposal for the said post. The final selection will be made after an interview on 4.2.17 at 12 PM in the office chamber of the Principal, Rajdhani College, Bhubaneswar.

The appointment will be made on contractual basis and purely temporary in nature for a period of 3 months only and can be extended from time to time basing on performance appraisal.

**JOB DESCRIPTION**

1. Service in all working days from 10 AM to 5 PM
2. The remuneration fixed for the post is Rs. 5000/- per month.
3. The desirable academic qualification of the candidate should be atleast the completion of primary education
4. Authority reserves the right to discontinue the candidate if and when required.

*Beegun*  
28/1/17  
✓ Principal

Rajdhani College, Bhubaneswar

Memo No.

376

dt.

28.1.17

Copy to Co-ordinator, B.Ed (SF) 2016-17/D.A, B.Ed/  
/H.C/Accountant/Cashier/OIC, College Website/College Notice Board for  
information & necessary action.

*Beegun*  
28/1/17  
✓ Principal

Rajdhani College, Bhubaneswar