

OFFICE OF THE PRINCIPAL, RAJDHANI COLLEGE, BHUBANESWAR

NO. 1799 //DATE. 19/4/23

TENDER CALL NOTICE

Fresh quotations are invited in sealed envelope from reputed Firms/Agencies/Authorized Dealers having GST registration and up-to-date GST clearance for supply and fixing of Classroom/Gallery Desk-cum-Bench, Desktop-PC, Dual Desk-cum-Bench & Fire Extinguisher. Quotation with the name of the item **superscribed** on the cover should reach the Office of the undersigned on or before 01.05.2023 by 1.00 pm positively. Those who have submitted quotations in response to Tender Call Notice No. 1411 Dt. 25.03.2023 need to apply again without tender cost to participate in the Tender process.

The sealed quotations will be opened in the presence of bidders/representatives, present if any, on the same date i.e. on 01.05.2023 at 2.00 p.m.

The details of the specification are available on the College Website: www.rajdhanicollege.org.in.

The authority reserves the right to cancel / reject the quotations without assigning any reason thereof.


Principal 19/4/23

Rajdhani College, Bhubaneswar

Memo No. 1800 dt. 19/4/23

Copy to OIC, Website / Accounts Bursar / Accountant/Cashier / H.C for information and necessary action.


Principal 19/4/23

Rajdhani College, Bhubaneswar

TECHNICAL SPECIFICATION

Item No.1

Supply and fixing of Class Room / Gallery Desk-cum-Bench, Base frame made of **heavy-duty** CAST-IRON STANDS (as per the existing samples in Gallery-7 & 8 of this College) to be fitted in Wooden Planks. (Specially seasoned **PIASALA Wood**) only. The details are given below.

Sl. No.	Item	Specification for Desk-cum-Bench (Fixing)
1.	Desktop	L 10' x W 12" x thickness 1 ½ "
	Bench top	L 10' X W 12" x thickness 1 ½ "
	Book rack	L 10' X W 6" x thickness 1 ¼ "
	Back rest	L 10' X W 6" x thickness 1 ¼ "

(with fittings & installation and coloring etc.)

- **For Gallery 9 & 10**
- **Each Gallery: 33 set x 2 galleries = 66 sets.**

N.B

- All the wooden planks should be single piece in Length and Breadth. **Joint planks will not be accepted.**
- *Wooden planks are to be supplied to the college without coloring for inspection. Coloring will be done in the College premises after inspection.*
- *Bidders may visit the classroom galleries before submitting the tender.*
- *Tenderers who have their own sales/service centers in **ODISHA** should only Quote.*
- *Quantity of order may vary.*

Item No.2

1.	i3 (Desktop-PC)	12 th Gen, 8GB RAM, 512 SSD, 20" Monitor, Windows 11, Office 2021	HP/Equivalent
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Item No.3

DUAL DESK-cum-BENCH (3-seater) (With Book-rack & Back-rest)

Table Top

- Length 1525 mm
- Width – 380 mm
- Height – 760 mm

Back Rest

- Length – 1525 mm
- Width – 230 mm
- Height – 915 mm

Bench

- Length – 1525 mm
- Width – 305 mm
- Height – 460 mm

Book Rack

- Length – 1450 mm
- Width – 255 mm
- Height – 585 mm

- **GAP between Table top and Book rack – 150 mm**
- **GAP between Table top and Bench – 230 mm**

Table Top, Bench Top and Back-rest

Material – Pre-laminated MDF Board 18 mm thickness (with ISI mark) and mechanical 2mm PVC edge binding.

Color of Pre-laminated MDF Board – Table top, Bench top and Book-rack: **Blue**
Back-rest: **White**

*Frame of the Dual Desk-cum-Bench will be made of MS Square Bar of size 25MM x 25MM x 1.9MM (TATA/SAIL MAKE). **Seven tank processor powder coated – Black.** Four side supports under the tops.*

Base pipe: 50mm x 25mm x 1.29mm rectangular pipe. Base pipe will be at a height of 50mm from the top.

All the leg bar ends be fitted with plastic shoes.

Item No.4

Fire Extinguisher (Ceasefire MAKE)

NOMENCLATURE FOR PORTABLE FIRE EXTINGUISHER	Fire Ext CO2 4.5KG MS Squeeze Grip SP
PRESSURE TYPE	Stored Pressure
EXTINGUISHING AGENT	Co2
CERTIFICATION BODY	BIS & EUROCERT
PRODUCT CODE	CF-000063
CERTIFICATION STANDARD	PED, IS 15683
GROSS WEIGHT	17.80 to 19.20 kg
NET MASS	4.275 to 4.725 kg
APPROX. HEIGHT OF FIRE EXT.	870 mm
DISCHARGE MECHANISM	Squeeze Grip
DISCHARGE THROUGH	4 meters
APPLICABLE ON FIRES	B, C & Electrical Started Fire
IS 15683 RATINGS	NA
	55B
	NA
EN 3 RATINGS	NA
	55B
	NA
CAN CONSTRUCTION	HOT SPINNING PROCESS
VALVE / CAP CONSTRUCTION	FORGING & MACHINING
INTERNAL COATING	No
EXTERNAL COATING	EPOXY POLYESTER POWDER
HELIUM LEAK DETECTION TESTING	NO
WARRANTY IN YEARS	10
APPROX, GUN WEIGHT IN KG	N/A
WORKING PRESSURE	70Bar
DIA OF SHELL (OD)	139.8 mm
OPERATING TEMPERATURE	-30 Degree C to 55 Degree C
HYDROSTATIC TEST PRESSURE	250Bar
CYLINDER MATERIAL SPEC.	37Mn

Note: **Authorized Dealers of Ceasefire / Manufacturer of Ceasefire need to apply only.**

TERMS & CONDITIONS

(I) ELIGIBILITY CRITERIA:

The tenderers must fulfill the following eligibility criteria failing which their offer will be summarily rejected: -

1. The tenderer must possess required valid licenses, Registration etc. issued by the Competent Authority as per law.
2. The tenderer must deposit earnest money of **2% of quoted value (refundable)** along with their 'tender payable in the form of Account payee Demand Draft favouring **Principal, Rajdhani College, Bhubaneswar** payable at **Bhubaneswar**.
3. The tenderer must deposit the cost of tender document of **Rs.500/-** (Rupees Five Hundred only) in the form of account payee demand draft in favour of **Principal, Rajdhani College, Bhubaneswar** payable at **Bhubaneswar** only (non-refundable). Those, who have submitted tenders in response to Tender Call Notice No. 1411, dt. 25.03.2023 need to apply again without cost of Tender document.
4. The tenderer must have its own bank Account, PAN and GST Number.

II.DOCUMENTS TO BE ENCLOSED

The tenderer must submit the following documents along with the tender failing which their offer will be summarily rejected:-

1. Self attested photocopy of documentary proof of the registration/license etc. issued by the Competent Authority.
2. Self attested photocopy of income tax return and/or audited balance sheet of the last 03 Financial Years 2020-21 to 2022-23.
3. Self attested photocopy of bank account (front page)/bank statement, PAN, Goods and Service Tax Registration Certificate & up-to-date GST clearance.
3. Original demand draft of 2% of quoted value (refundable) pertaining to earnest money in the form of account payee demand draft in favour of **Principal Rajdhani College, Bhubaneswar** payable at **Bhubaneswar** only.
4. Original demand draft of **Rs.500/-** (Rupees five hundred only) (non-refundable) being the cost of tender document in the form of account payee demand draft in favour of **Principal Rajdhani College, Bhubaneswar** payable at **Bhubaneswar** only.
5. Self attested photocopy of certificate of dealership/distributorship/authorization letter as applicable.

(III) OTHER TERMS & CONDITIONS:

1.0. Submission of Bids:

1.1. The tenderer shall submit their bid on the **letterhead** of the tenderer addressed to the **Principal Rajdhani College, Bhubaneswar** containing the information detailed at Annexure-01 and Annexure – 02 under proper seal & signature of the tenderer.

1.2 Mode of Submission

(i) Bid must be placed in a sealed envelope clearly super-scribed as **“Quotation for Supply and fixing of Classroom/Gallery Desk-cum-Bench/Desktop-PC/Dual Desk-cum-Bench/Fire Extinguisher”** (Name of the item as the case may be) vide Tender Call Notice No. 1799 dated 19.04.2023.

(ii) Tenders/bids submitted through Fax and Email will not be considered at all.

1.3 Bid Opening: The Bids shall be opened by the College in accordance with the exact procedure, tender terms and conditions.

2. Tender Documents Availability & Cost: The tenderer / bidder may download the tender document from the College Website (i.e. www.rajdhanicollege.org.in). The tenderer are required to enclose along with their Bid a demand draft of **Rs. 500/-** (Rupees Five Hundred only) as the cost of the tender document (non-refundable).

3. Validity of Bids: Tender/Bids will be valid for 120 days from the tender opening date.

4. Tendered Quantity and Variation: The approximate required quantity of items may vary (more or less) as per the requirement of the College.

5. Delivery Period: The successful tenderer must be able to supply, install and commission the goods within 03 weeks from the date of issue of Supply Order. Delayed supply will attract the levy of penalty/liquidated damages. However, the undersigned reserves the right for consideration of time relaxation on receipt of written request.

6. Penalty: If the suppliers fails to deliver by the specified date, penalty at the rate of 1% per week of the total order value subject to the maximum of 10% of total order value will be deducted.

7. Payment: "Advance Payment" is not allowed in any case. 100% payment will be released after completion of the supply, successful installation and commissioning of water coolers, subject to submitting Performance Security Deposit.

8. Tender Opening: Tender will be opened at **2.00** pm on dt. **01.05.2023** in the presence of bidders or their authorized representatives, present if any.

9. Settlement of Disputes:

In the event of any dispute or difference(s) between the Principal, Rajdhani College, Bhubaneswar and the vendor(s) arising out of non-supply of material or supplies not found according to the specifications or any other cause whatsoever relating to the supply or purchase order before or after the supply has been executed, shall be referred to the **Principal, Rajdhani College, Bhubaneswar** who may decide the matter himself or may appoint arbitrator(s) under the Arbitration and Conciliation Act 1996. The decision of the arbitrator shall be final and binding on both the parties.

All disputes shall be subject to Jurisdiction of Courts at Bhubaneswar only.

10. Return of EMD to unsuccessful tenderers.

The unsuccessful tenderers shall be returned of their EMD demand draft within 15 days after finalization of the tender and issue of supply order in favour of successful tenderer. However, the EMD of the successful tenderer shall be retained by the College till the performance security deposit of the full amount is deposited by him in the form of bank guarantee/FDR.

11. Condition of goods.

The supplier must supply the goods in good condition without any defect whatsoever to the satisfaction of the College. Any deviation in the material and the specifications from the accepted terms is liable to be rejected and the suppliers need to replace the rejected goods free of cost in the specified form to the satisfaction of the College.

12. Dispatch of tender bids by the tenderer.

(i) The tenderers may send their bids by Speed post addressed to the **Principal, Rajdhani College, Bhubaneswar, Odisha PIN 751003** or by hand at College Office (Receiving Official – Section Officer) so as to reach the College on or before **01.05.2023 (1.00 pm)**.

(ii) The bids sent through normal post or courier or Fax or e-mail shall not be considered.

13. Principal, Rajdhani College, Bhubaneswar reserves the rights to accept/reject any offer in full or in part without assigning any reason thereof.

**Sd/-
Principal, Rajdhani College,
Bhubaneswar**

TECHNICAL BID

1. Name of the Tenderer :
2. Full Address of the tenderer :
3. Contact details of tenderer :
 - a) Telephone No.
 - b) Mobile :
 - c) Fax No. :
 - d) Email ID :
4. Details of Earnest Money Deposit (2% of quoted value refundable)
(DD must be placed in the Bid envelope)
 - a) D.D No.
 - b) D.D Date
 - c) DD amount
 - d) Issuing Bank
5. Details of cost of tender document deposited (Rs. 500/-non-refundable)
(DD must be placed in the Bid envelope)
 - a) D.D No.
 - b) D.D date
 - c) DD amount
 - d) Issuing Bank

6. List of Documents enclosed “

Sl.No.	Name of the Document	Information to be filled in this column		Whether photocopies of the documents enclosed (pl. tick)
i.	License /Registration (Number)			Yes / No
ii.	Dealership/Distributorship Certificate (Number)/Authorization letter			Yes / No
iii	Income Tax Return (Annual Income during last 03 Financial Years) Or Audited Balance Sheet & Profit and Lost Account Annual turnover during last 03 Financial Years	Rs. Rs. Rs.		Yes / No
iv.	Bank Account (Bank Name, Branch & Account Number)			Yes / No
v.	PAN (Number)			Yes / No
vi.	Good & Service Tax (Number)			Yes / No
vii	Up-to-date GST clearance			

7. Validity period of the Bid:

8. Additional information, if any proposed to be furnished by the tenderer.

Certificate: Certified that we accept all the terms and conditions of the tender documents.

Date :

Place:

Signature of authorized person

Full name:

Designation:

Seal:

FINANCIAL BID

1. Name of the item:
2. Quantity required:
3. Quantity proposed to be supplied:
4. Rates quoted by the tenderer in the following table:

Sl.No.	Detailed Specification of the Item	Total Unit Rate inclusive of basic cost, transportation, taxes, discount etc.	Total Amount (Qty, X Rate) (Rs.)

(Total amount in words Rupees)

5. Break up of total unit rate :

Sl.No.	Component	Amount	Remarks
a)	Basic cost		
b)	Transportation		
c)	GST		
d)	Discount if any		
e)	Any other		
	Total (Rs.)		

6. Validity period of Bid : _____
7. Delivery period : _____
8. Warranty period : _____
9. Installation period : _____

Certificate : - Certified that we accept all the terms & conditions of the Tender documents.

Date :

Place:

Signature of authorized person

Full name :

Designation :

Seal: